

**SPECIAL MEETING OF THE
OKLAHOMA WORKERS’ COMPENSATION COMMISSION**

Thursday, May 6, 2021
10:30 a.m.
Commission Chambers, 2nd Floor
1915 N. Stiles Ave.
Oklahoma City, Oklahoma
www.wcc.ok.gov

AGENDA

CALL TO ORDER **Commissioner Liotta**

ROLL CALL **Commissioner Liotta**

Open Meeting Act Statement

THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND VOTE TO APPROVE, DISAPPROVE, OR TAKE ANY OTHER ACTION CONSISTENT WITH THE COMMISSION’S AUTHORITY.

1. Discussion and Possible Action on Minutes

The drafted minutes of the April 15, 2021, Regular Meeting of the Commission will be considered for approval.

2. Discussion and Possible Action on Lease Agreement for New WCC Tulsa Office Space

House Bill 4139 (2020) directed OMES to relocate state agencies currently housed within the Kerr Edmondson Building in Tulsa, Oklahoma, including the Workers’ Compensation Commission, to a property owned by the Commissioners of the Land Office (“CLO”). CLO and OMES have identified 201 W. 5th Street in Tulsa, Oklahoma as a relocation site for the WCC’s Tulsa Office. The Commission will discuss and consider action on a proposed Lease Agreement with CLO and OMES to occupy this office space.

Possible Action:

Possible action may include, but is not limited to: taking no action; continuing the matter; disapproving the lease agreement; approving the lease agreement and authorizing the Chairman to sign on behalf of the Commission; or approving the lease agreement with modifications as discussed, and authorizing the Chairman to sign the agreement on behalf of the Commission once modifications are made.

3. **Discussion and Possible Action on the Issuance of a Requisition against the Lease Agreement between the Commission and the Commissioners of the Land Office for Fiscal Year 2022**

The Commission will discuss and consider the issuance of requisition to cover Year 1 of a 10-year lease between the Commission and the Commissioners of the Land Office for the Tulsa office space in the 201 Building for FY 2022. The annual total cost of the lease is determined by the individual, joint, and shared lease space occupied by the Oklahoma Workers' Compensation Court of Existing Claims and the Commission).

Possible Action:

Possible action may include: taking no action, continuing the matter, approving the issuance of a requisition against a lease agreement with the CLO for the Tulsa office space, not approving the requisition, or taking other action consistent with the Commission's authority.

4. **Discussion and Possible Action of Consent Agenda Items for the Issuance of Fiscal Year 2022 Requisitions**

The following items, which concern the yearly routine issuance of requisitions will be approved by one vote unless any commissioner desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and possible action to include: a vote to take no action, approve, approve with modifications, disapprove, or continue items 4a through 4d.

- **4a. Discussion and Possible Action on the Issuance of a Requisition against the Existing Contract between the Commission and the Self-insurance Guaranty Fund Board for Fiscal Year 2022 in the amount of \$30,880.00 for workers' compensation claims administration services (dealing with the securities posted by self-insurers and released for the payments of the self-insurer's workers' compensation obligations out of Fund 701), as authorized by 85A O.S. § 99.**
- **4b. Discussion and Possible Action on the Issuance of a Requisition against the Existing 20i Contract for legal services between the Commission and the Office of the Oklahoma Attorney General for Fiscal Year 2022 in the amount of \$52,749.96.**
- **4c. Discussion and Possible Action on the Issuance of a Requisition against the Existing Statement of Work (SOW) between the Commission and the Office of Management Enterprise Services/ISD for Fiscal Year 2022 to continue IT project oversight during the development, design, and deployment of the CaseOK System by the IT contractor, Objectstream, for FY 2022 in the amount of \$7,200.00.**
- **4d. Discussion and Possible Action on the Issuance of a Requisitions against the Existing State Contract between the Commission and Standley Systems for the lease, maintenance, and toner of nine (9) copiers for Fiscal Year 2022 in the amount of \$28,240.00, as detailed in the following schedule:**

STANDLEY SYSTEMS	FY2022
Records B/W Copier - Basement	\$ 5,225.00
Records Public B/W Coper - Basement	\$ 2,655.00
Compliance Color Copier – 2 nd Floor	\$ 1,900.00
Docketing B/W Copier – 2 nd Floor	\$ 5,230.00
Administration Color Copier – 3 rd Floor	\$ 6,705.00
CFO B/W Copier	\$ 775.00
Library B/W Copier – 2 nd Floor	\$ 2,000.00
Permitting B/W Copier – 2 nd Floor	\$ 2,600.00
Tulsa Main B/W Copier	\$ 1,150.00
TOTAL	\$ 28,240.00

5. **Announcements**

The Commission’s next dual advisory meeting is on Thursday May 6, 2021. The Commission’s next regular business meeting is on Thursday, May 20, 2021.

ADJOURNMENT.....Chairman Liotta